Check list for Verification of Fresh/Renewal Applications
for National Scholarship of ST Students : 2023-24

1. **During verification:** All the Nodal officers/Verification Officers are requested to check following documents
   I. ST certificate: Issuing authority is not below rank of Revenue officer
   [Community name should match with the name as per enclosed ST Community List (State/Union Territory wise list of ST in India]
   II. Income Certificate: Income certificate must be issued, signed and stamped by Income issuing authority
   III. Bonafide certificate
   IV. Marksheet copy and Percentage

Certificates	Details	Fresh	Renewal
ST Certificate	Issuing authority is not below rank of Revenue officer [Community name should match with the as enclosed in the link]	Yes	Not applicable
Income Criteria	should not exceed Rs.6.0 lakh per annum from all sources **Not Applicable: in case of orphan**	Yes	Not applicable
Marksheet	**For graduation course: 12th class** aggregate marksheet **For Post-Graduation**: **Graduation** aggregate marksheet	**Yes**	**Previous semester marksheet**
Tuition fee and Admission fee	**Govt Institute**: As per actual for govt Institute **Private Institute**: Rs.2.50 lakhs per annum	**Yes**	**Yes**
Books & Stationery	Rs.5000/- per annum **without Voucher [for all students]**	**Yes**	**Yes**
Stipend	Rs.36000/- per annum **without Voucher [for all students]**	**Yes**	**Yes**
Computer & Accessories	Rs.45000/- **(One-time** assistance during the **course tenure) without bills/ Vouchers**	Yes [one time]	Eligible If not availed in the previous years
Non-Refundable Amount	as per Institute norms	Yes	Yes

2. **Revised Payment Process :**

   Component I: The Scholarship amount payable for Computer & accessories, Books and Stationery, stipend etc. will be released to students through PFMS-Direct Benefit transfer (DBT) mode into their Aadhaar seeded bank account.

   Component II: The Scholarship amount payable towards Tuition fee, Admission fee and Non-Refundable fee will be released to the Institute through PFMS. In case the student has already paid the tuition fee, admission fee and non-refundable fee at the time of admission, it will be reimbursed to the student by the University in his Aadhaar seeded bank account on submission of receipt/vouchers.

3. Please note there are 3 columns in which Fees can be filled by the INSTIUTE in NSP application form of the student as per the Scheme Guidelines:
    i) **ADMISSION FEE:** Admission Fees as per Institute norms should be filled in the column "Admission fee".
    ii) **TUITION FEE: In this column, please fill total of Tuition Fees and Other Non-Refundable Fee** as per Institute norms.
    iii) **Misc. / Other Non-Refundable Fee:** Total of 3 Components should be filled (Books/Stationery, Computer & Accessories, Stipend)

(Computer allowance being a one-time payment, students those who have already received the payment once are not eligible for computer allowance)

4. After the verification of applications is over, and before the release of scholarship, the Institutes have to formally send a requisition, in the official letter head, to the Ministry alongwith the list of students and scholarship payable to the Students and to the Institute, as per the format (**Annexure-F**) at www.tribal.nic.in/grievance

For details please refer instruction manual and guidelines