

MINUTES OF THE 2ND GOVERNING BODY MEETING OF IIIT-MANIPUR CHAIRED BY SHRI SATYANARAYAN MOHANTY, SECRETARY, MINISTRY OF HUMAN RESOURCE DEVELOPMENT, AT HIS OFFICE IN SHASTRI BHAWAN, NEW DELHI, GOVERNMENT OF INDIA, ON THE 19TH FEBRUARY, 2015.

Members present is appended at Annexure – I.

The Chairman welcomed all the members present at the meeting. After a brief introduction session, Shri Nambam Deben, Additional Director, DIT Manipur, presented the status of the progress of the IIIT-Manipur till date and enumerated a charter of subsequent activities, envisaged to be taken-up in future, to ensure early setting-up of the IIIT Manipur.

After detailed deliberation on the Agenda Items, the following decisions were taken:

1. Approval of the Minutes of the first Governing Body Meeting of the IIIT Society Manipur held on 16th April, 2014 at New Delhi

The Minutes of the 1st Governing Body Meeting of the IIIT Society Manipur held on 16th April, 2014 at New Delhi was approved by the Governing Body.

2. Presentation of Action Taken Report

The meeting recommended the following:

1. Approval of appointment of Shri Amarendra Kumar Das as 'Interim Director' and Shri T. T. Haokip as 'Interim Registrar'.
2. Professor Amarendra Kumar Das to rework on the Logo and Common Seal of the 'Institute' appropriately.
3. Approval of launching of IIIT Manipur Website www.iiitmanipur.ac.in, after completion of security audit.
4. Approval of taking up 2(two) branches of Engineering i.e. Computer Science & Engineering (CSE) and Electronics & Communication Engineering (ECE) with a seat capacity of 50 each from the Academic Session, 2015 - 2016. However for 2015-16, only 30 students for each Course may be considered.
5. Approval for filling-up default vacancies seats from merit list of JEE Mains through Spot Counselling on the lines of the process adopted by IIIT Guwahati.

3. Progress report on IIIT Manipur

Progress report on IIIT Manipur till date in terms of infrastructure is presented below:

Temporary Campus:

- The repairing and renovation works of IIIT Manipur Temporary Campus located at Secured Housing Complex, Mantripukhri, Imphal is being done by PWD Manipur. About 50% works of renovating and repairing has been completed so far and remaining works is envisaged to be completed within March, 2015.

Permanent Campus:

- Detailed Project Report (DPR) for the Permanent Campus of IIIT Manipur located at Mayangkhang, Ningthoupham Village, Senapati District, Manipur has been prepared by PWD Manipur.
- The Public Investment Board (PIB) chaired by the Chief Secretary, Government of Manipur has approved the DPR for setting-up of permanent campus of IIIT Manipur at an estimated cost of Rs. 158.23 crores under Phase-I. The same has been forwarded to the Ministry of Human Resource Development, Government of India for approval and funding.
- Deputy Commissioner, Senapati has been requested to expedite the process of Land Acquisition of 100 acres of land for IIIT Manipur.

The Governing Body recommended that the DPR submitted by Government of Manipur for setting-up of permanent campus of IIIT Manipur at an estimated cost of Rs. 158.23 crores under Phase-I may be approved.

4. Release of fund for starting of IIIT Manipur by MHRD

The Governing Body recommended that an amount of Rs. 1.5 crores will be released by Government of India to the IIIT Society Manipur account for starting the 1st Academic Session of IIIT Manipur during the financial year, 2014-15.

5. Appointment of faculty members, Technical Staff and supporting staff including visiting faculties

For starting of IIIT Manipur, the following number of faculty posts as given below was proposed for approval to facilitate recruitment of the same in immediate future.

Faculty at Assistant Professor level		
Sl. No.	Stream	No. of Persons
1	Computer Science and Engineering	6 (in different specializations)
2	Electronics and Communication Engineering	6 (in different specializations)
3	Physics	1
4	English	1
5	Economics	1
6	Mathematics	1
Total		16

The Governing Body of IIT Manipur approved the proposed strength of the faculty members. However taking into account the fact that required nos. of faculty members with requisite qualification may not be immediately available; as a contingency measure, the Governing Body recommended sharing of faculties from IIT Guwahati, Manipur University, National Institute of Technology Manipur, Manipur Institute of Technology, NIELIT Imphal, etc. to facilitate starting of the undergraduate courses from 2015-16 academic year for IIIT Manipur with payment of 'Honorarium' till IIIT Manipur recruit its own faculty members. The Governing Board also approved recruitment of technical staffs and other supporting staffs as under that should be phased out over the next 2-3 years and wherever possible, outsourcing options should be explored. Advertisement for recruitment of permanent faculty and adequate technical staff and supporting staff is to be initiated immediately.

Technical staffs		
Sl. No.	Stream	No. of Persons
1	Computer Science and Engineering	4 (In different specializations as Technical Superintendants)
2	Electronics and Communication Engineering	4 (In different specializations as Technical Superintendants)
3	Physics	1 Technical Superintendant
Total		9

Supporting staffs at various levels		
Sl. No.	Stream	No. of Persons
1	Administration, Finance and Accounts, Academics, Stores and purchase etc. at Assistant Registrar level	2
2	Security Officer	1
3	Office Assistant level	4
4	Junior Superintend level	4
5	Technician level (Electrical and Computer)	2
Total		13

The recruitment process should be as per prevailing criteria of IITs and Centrally-funded IITs.

6. Approval of Travelling Allowance for Interim Director and Interim Registrar

The Governing Body recommended that the Travelling Allowance for Interim Director and Interim Registrar may be approved subject to approval by the Director of the Mentor Institute, which at present is IIT Guwahati.

7. Approval of Honorarium to Interim Director and Interim Registrar

The Governing Body recommended consolidated Honorarium of Rs. 15000/- for the Interim Director and Rs. 10,000/- for the Interim Registrar of IIIT Manipur in addition to their normal pay in their existing position.

8. Approval for commencement of the 1st Academic Session of IIIT Manipur at a Temporary Campus

The Governing Body recommended the commencement of 1st Academic Session of IIIT Manipur from the year, 2015-16 at the Secured Housing Complex, Mantripukhri, Imphal.

9. Approval of fees structure for Academic Session 2015-16

The Governing Body recommended that the fees structure of IIIT Guwahati may be adopted for IIIT Manipur for Academic Session, 2015-16.

10. Approval of Senate for designing of curriculum of undergraduate and executive courses.

The Governing Body recommended that in view of the non-appointment of any faculty that can prepare the syllabus and the need for starting the 1st Academic Session of IIIT Manipur, the existing syllabus of IIIT Guwahati may be followed. Further, to give a competitive edge to the IIIT Manipur, the Governing Body also approved the proposal of the Interim Director that the curriculum of IIIT Manipur should include Design and Manufacturing, which is in sync with Make in India, subject to linkage with Information Technology. Detailed proposal in this regard will be placed to BoG in future.

The meeting ended with vote of thanks to the 'Chair'.

Copy to:

1. Secretary to Chief Minister, Manipur.
2. Chief Secretary, Government of Manipur.
3. Additional Secretary, MHRD, Government of India.
4. Principal Secretary (IT), Government of Manipur.
5. Joint Secretary, MHRD, Government of India.
6. Director, MHRD, Government of India
7. Commissioner (Higher & Technical Education), Government of Manipur.
8. Professor H. Nandakumar Sharma, Vice Chancellor, Manipur University.
9. Director, IIT Guwahati
10. Dr. S. Birendra Singh, Director, NIT, Manipur.
11. Professor Amarendra Kumar Das, IIT Guwahati
12. Shri N. Deben, Additional Director (IT), Government of Manipur.
13. Shri Y. Ningthem Singh, Project Director, Manipur Development Society (MDS)
14. Chief Engineer, PWD Manipur
15. Shri N. Subash Singh, Superintending Engineer, PWD Manipur
16. Additional Director (IT), Government of Manipur.

Annexure-2

Actions taken report on the decisions of the Second Meeting of Governing Body of Indian Institute of Information Technology Society Manipur held on 18th February, 2015.

Sl. No	Decisions of the 2nd BoG as per Minutes	Action Taken	Remarks
2.1	Approval of appointment of Shri Amarendra Kumar Das as 'Interim Director' and Shri T.T. Haokip as 'Interim Registrar'.	Prof. Amarendra Kumar Das, assumed the post of 'Interim Director' formally based on official appointment by BoG and Shri T.T. Haokip assumed the post of 'Interim Registrar'. However, Shri T.T. Haokip later resigned from the post of Interim Registrar due to personal reasons and keeping in view decision of the 1 st GB, incumbent Registrar of IIT Guwahati, Shri U.C Das appointed as 'Interim Registrar' of IIIT Manipur.	Shri T.T. Haokip had resigned. Subsequently, Shri U.C. Das, Registrar IITG was appointed as 'Interim Registrar' vide IIT Guwahati letter under reference no. DIR/IIIT Man/2014/2722 dated 03.09.2015.
2.2	Professor Amarendra Kumar Das to rework on the Logo and Common Seal of the 'Institute' appropriately.	The redesigned Logo of IIIT Manipur by Prof. Amarendra Kumar Das was presented to Government of Manipur and was approved by the state Government and implemented.	
2.3	Approval of launching of IIIT Manipur Website www.iiitmanipur.ac.in after completion of security audit.	Website of the IIIT Manipur was redesigned by Prof. Amarendra Kumar Das, presented to Government of Manipur and was approved by the state Government and implemented by hosting it in a commercial site.	www.iiitmanipur.ac.in is available online.
2.4	Approval of taking up 2(two) branches of Engineering i.e Computer Science & Engineering (CSE) and Electronics & Communication Engineering (ECE) with a seat capacity of 50 each from the Academic Session, 2015 – 2016. However for 2015 -16, only 30 students for each Course may be considered.	1 st batch of students in 2(two) branches of Engineering, Computer Science & Engineering (CSE) and Electronics & Communication Engineering (ECE) with 30 nos. students in each branch was announced and admitted through JoSSA, CSAB 2015. Academic Session for 2015 – 16 started with 25 students; CSE 11 students, ECE 14 students.	Only 35 students could join the institute and later 10 students left the institute. This was due agitation programs like Bundh' in the state and natural disaster where both the national highways were blocked following land slide and damage of some bridges on the highways.
2.4	Approval for filling – up default vacancies seats from merit list of JEE Mains through Spot Counselling on the lines of the	Spot Admission was announced and 3 eligible students were admitted and they are from the state of Manipur	

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	process adopted by IIIT Guwahati.		
3.1	Progress report on IIIT Manipur Campus Temporary Campus:	Work in the temporary campus completed and was inaugurated by Hon. Chief Minister of Manipur, Shri O Ibobi Singh on 4 th July 2015. IIIT Manipur is presently functioning from the Temporary campus.	Temporary Campus houses both academic, administration as well as housing of Faculty and students.
3.2	Permanent Campus:	DPR for First Phase at an estimated Cost of Rs. 158.23 crores has been recommended and approved by MHRD. Acquisition of Land measuring 150 acres for setting up of IIIT Manipur permanent campus at Mayangkhang, Ningthoupham Village, Senapati District, Manipur completed. Foundation Stone of permanent campus was laid by Hon. Chief Minister of Manipur, Shri O Ibobi Singh on 13 th January' 2016.	Land deed title is being transferred to IIIT Manipur
4.	Release of fund for starting of IIIT Manipur by MHRD	Fund has been released by MHRD	Plan for construction has been drawn up and provided at Item No. 5 of this Agenda
5.	Appointment of Faculty members, Technical Staff and supporting staff including visiting faculties.	For starting the Academic activities with first batch at IIIT Manipur the following positions were filled on contractual basis: a) Faculty: Visiting Assistant Professor 07 b) Technical Staff: i. Technical Officer level 02 ii. Technical Superintend level 02 iii. Technician 01 c) Supporting Staff: Jr. Superintend level 02 Office Assistant level 02	ECE - 3 nos. CSE- 1 no. CSE- 1 no. Maths- 1 no. HSS- 1 no. Appointments for more faculty members are planned this year.
6.	Approval of Travelling Allowance for Interim Director and Interim Registrar	The Board has recommended Director of the Mentor Institute which is IIT Guwahati to approve Travelling Allowance for Interim Director and Interim Registrar.	
7.	Approval of Honorarium to Interim Director and Interim Registrar	The Governing Body recommended consolidated Honorarium of Rs. 15,000/- for Interim Director and Rs. 10,000/- for Interim Registrar.	Honorarium as per approval is being paid to ID and IR
8.	Approval for commencement of the 1 st Academic Session of IIIT Manipur at Temporary Campus.	Academic Session for 2015-16 started from July 2015.	
9.	Approval of fees structure for Academic Session 2015-16	The Governing Body recommended the fee structure of IIIT Guwahati to be adopted for Academic Session, 2015-16.	Fee had been charged as per the Fee structure of IIIT Guwahati existing at the time of 2 nd BoG meeting. However, IIIT Guwahati has increased

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			their Fee later.
10.	Approval of Senate for designing of curriculum of undergraduate and executive courses.	The Governing Body recommended starting the 1 st Academic Session of IIIT Manipur with the existing syllabus of IIIT Guwahati. Detailed proposal to include Design and Manufacturing in the curriculum to be placed in the BoG in future.	